

Appendix E – Event and Action Plan

Table E1 – Event and Action Plan for Air Quality

Event	Action			
	ET	IEC	ER	Contractor
Limit Level being exceeded by one sampling	<ol style="list-style-type: none"> 1. Identify source, investigation the causes of exceedance and propose remedial measure; 2. Inform Contractor, IEC, ER, and EPD; 3. Repeat measurement to confirm finding; 4. Increase monitoring frequency to daily; and 5. Assess effectiveness of Contractor’s remedial actions and keep IEC, EPD and ER informed of the results. 	<ol style="list-style-type: none"> 1. Check monitoring data submitted by ET; 2. Check Contractor’s working method; 3. Discuss with ET and Contractor on proposed remedial measures 4. Advise the ER on the effectiveness of proposed remedial measure; and 5. Supervise implementation of remedial measures. 	<ol style="list-style-type: none"> 1. Confirm receipt of notification of exceedance in writing; 2. Notify Contractor; 3. Ensure remedial measure properly implemented. 	<ol style="list-style-type: none"> 1. Identify source(s) and investigate the causes of exceedance; 2. Take immediate action to avoid further exceedance; 3. Submit proposals for remedial measures to ER with a copy to ET and IEC within three working days of notification; 4. Implement the agreed proposals; and 5. Amend proposal if appropriate.
Limit Level being exceeded by two or more consecutive sampling	<ol style="list-style-type: none"> 1. Notify IEC, ER, Contractor and EPD; 2. Identify source; 3. Repeat measurement to confirm findings; 4. Increase monitoring frequency to daily; 5. Carry out analysis of Contractor’s working procedures to determine possible mitigation to be implemented; 6. Arrange meeting with IEC and ER to discuss the remedial actions to be taken; 7. Assess effectiveness of Contractor’s remedial actions and keep IEC, EPD and ER informed of the results; and 8. If exceedance stops, cease additional monitoring. 	<ol style="list-style-type: none"> 1. Check monitoring data submitted by the ET; 2. Discuss amongst ER, ET, and Contractor on the potential remedial actions; 3. Review Contractor’s remedial actions whenever necessary to assure their effectiveness and advise the ER accordingly; and 4. Supervise the implementation of remedial measures. 	<ol style="list-style-type: none"> 1. Confirm receipt of notification of exceedance in writing; 2. In consultation with the ET and IEC, agree with the Contractor on the remedial measures to be implemented; 3. Supervise the implementation of remedial measures; and 4. If exceedance continues, consider what portion of the work is responsible and instruct the Contractor to stop that portion of work until the exceedance is abated. 	<ol style="list-style-type: none"> 1. Identify source(s) and investigate the causes of exceedance; 2. Take immediate action to avoid further exceedance; 3. Submit proposals for remedial measures to the ER with a copy to the IEC and ET within three working days of notification; 4. Implement the agreed proposals; 5. Revise and resubmit proposals if problem still not under control; and 6. Stop the relevant portion of works as determined by the ER until the exceedance is abated.

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Table E2 Event and Action Plan for Water Quality

Event	Action			
	ET	IEC	ER	Contractor
Action Level being exceeded by one sampling day	<ol style="list-style-type: none"> 1. Repeat in-situ measurement to confirm findings; 2. Identify source(s) of impact; 3. Inform IEC and Contractor; 4. Check monitoring data, all plant, equipment and Contractor's working methods; 5. Discuss mitigation measures with IEC and Contractor; 6. Repeat measurement on next day of exceedance. 	<ol style="list-style-type: none"> 1. Discuss with ET and Contractor on the mitigation measures; 2. Review proposals on mitigation measures submitted by Contractor and advise the ER accordingly; 3. Assess the effectiveness of the implemented mitigation measures 	<ol style="list-style-type: none"> 1. Discuss with IEC on the proposed mitigation measures; 2. Make agreement on the mitigation measures to be implemented; 	<ol style="list-style-type: none"> 1. Inform the ER and confirm notification of the non-compliance in writing; 2. Rectify unacceptable practice; 3. Check all plant and equipment; 4. Consider changes of working methods; 5. Discuss with ET and IEC and propose mitigation measures to IEC and ER; 6. Implement the agreed mitigation measures.
Action Level being exceeded by more than one consecutive sampling days	<ol style="list-style-type: none"> 1. Repeat in-situ measurement to confirm findings; 2. Identify source(s) of impact; 3. Inform IEC and Contractor; 4. Check monitoring data, all plant, equipment and Contractor's working methods; 5. Discuss mitigation measures with IEC and Contractor; 6. Ensure mitigation measures are implemented; 7. Prepare to increase the monitoring frequency to daily; 8. Repeat measurement on next day of exceedance. 	<ol style="list-style-type: none"> 1. Discuss with ET and Contractor on the mitigation measures; 2. Review proposals on mitigation measures submitted by Contractor and advise the ER accordingly; 3. Assess the effectiveness of the implemented mitigation measures. 	<ol style="list-style-type: none"> 1. Discuss with IEC on the proposed mitigation measures; 2. Make agreement on the mitigation measures to be implemented; 3. Assess the effectiveness of the implemented mitigation measures 	<ol style="list-style-type: none"> 1. Inform the Engineer and confirm notification of the non-compliance in writing; 2. Rectify unacceptable practice; 3. Check all plant and equipment; 4. Consider changes of working methods; 5. Discuss with ET and IEC and propose mitigation measures to IEC and ER within 3 working days; 6. Implement the agreed mitigation measures.

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Event	Action			
	ET	IEC	ER	Contractor
Limit Level being exceeded by one sampling day	<ol style="list-style-type: none"> 1. Repeat in-situ measurement to confirm findings; 2. Identify source(s) of impact; 3. Inform IEC, contractor and EPD; 4. Check monitoring data, all plant, equipment and Contractor's working methods; 5. Discuss mitigation measures with IEC, ER and Contractor; 6. Ensure mitigation measures are implemented; 7. Increase the monitoring frequency to daily until no exceedance of Limit level. 	<ol style="list-style-type: none"> 1. Discuss with ET and Contractor on the mitigation measures; 2. Review proposals on mitigation measures submitted by Contractor and advise the ER accordingly; 3. Assess the effectiveness of the implemented mitigation measures. 	<ol style="list-style-type: none"> 1. Discuss with IEC, ET and Contractor on the proposed mitigation measures; 2. Request Contractor to critically review the working methods; 3. Make agreement on the mitigation measures to be implemented; 4. Assess the effectiveness of the implemented mitigation measures. 	<ol style="list-style-type: none"> 1. Inform the Engineer and confirm notification of the non-compliance in writing; 2. Rectify unacceptable practice; 3. Check all plant and equipment; 4. Consider changes of working methods; 5. Discuss with ET, IEC and ER and propose mitigation measures to IEC and ER within 3 working days; 6. Implement the agreed mitigation measures.
Limit Level being exceeded by more than one consecutive sampling days	<ol style="list-style-type: none"> 1. Repeat in-situ measurement to confirm findings; 2. Identify source(s) of impact; 3. Inform IEC, contractor and EPD; 4. Check monitoring data, all plant, equipment and Contractor's working methods; 5. Discuss mitigation measures with IEC, ER and Contractor; 6. Ensure mitigation measures are implemented; 7. Increase the monitoring frequency to daily until no exceedance of Limit level for two consecutive days. 	<ol style="list-style-type: none"> 1. Discuss with ET and Contractor on the mitigation measures; 2. Review proposals on mitigation measures submitted by Contractor and advise the ER accordingly; 3. Assess the effectiveness of the implemented mitigation measures. 	<ol style="list-style-type: none"> 1. Discuss with IEC, ET and Contractor on the proposed mitigation measures; 2. Request Contractor to critically review the working methods; 3. Make agreement on the mitigation measures to be implemented; 4. Assess the effectiveness of the implemented mitigation measures; 5. Consider and instruct, if necessary, the Contractor to slow down or to stop all or part of the marine work until no exceedance of Limit level. 	<ol style="list-style-type: none"> 1. Inform the ER and confirm notification of the non-compliance in writing; 2. Rectify unacceptable practice; 3. Check all plant and equipment; 4. Consider changes of working methods; 5. Discuss with ET, IEC and ER and propose mitigation measures to IEC and ER within 3 working days; 6. Implement the agreed mitigation measures; 7. As directed by the Engineer, to slow down or to stop all or part of the marine work or construction activities.

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